

UB Residency Program Annual Evaluation & Improvement Tool

(ACGME Common Program Requirements V.C. Revised 7/2007)

Program name: _____

Date of meeting: _____

Attendance (list names of those in attendance):

Program Director _____

Faculty members _____

Resident(s) _____

Materials reviewed (fill in blanks & check boxes of items reviewed):

For the time period _____

- Program Curriculum (goals & objectives, assessment methods, learning activities)
- Results of resident evaluations by faculty, peers, other professional staff, etc. (demonstrating performance of residents)
- Program graduates performance results on certification exam
- Results of confidential written evaluations of faculty by residents (demonstrating performance of faculty)
- Faculty Development (*new for 2007)
- Residents' confidential written evaluations of the program (UB GME's online Annual Program Evaluation Survey and internal program evaluations if available) <http://survey.med.buffalo.edu/survey/admin/>
- Confidential written evaluations of the program by faculty
- Most recent UB GMEC Internal Review report (suggested, but not a requirement)
- Additional outcome measures (e.g. scholarly activity & publications of faculty & residents, etc.)

Assessment of educational effectiveness (list below or attach meeting summary):

Strengths and desired improvements:

Action plan and responsible parties:

Date plan of action approved by faculty: _____

Signature of Program Director: _____