

Program Directors Advisory Committee Agenda

March 11, 2008

134b Farber Hall, UB South Campus

- **Minutes** of the 1/8/08 PDAC meeting (attached)
- **Chair's Report** – Dr. Amy Sands
 - o “Scramble” Survival Tips
 - o PDAC Chair elect nominations for May election
- **Dean's Report** - Dr. Roseanne Berger
 - o ACGME updates (www.acgme.org)
 - Educational Conference Report
 - Possible change in resident final evaluation letter
 - o Medicaid Update Memo to Residents (previously circulated)
 - o Introduction to the Practice of Medicine - AMA, Ohio State, MSSNY (attached materials for review)
 - o GME office policies, issues & events
 - Revised Supervision Policy draft discussion - Dr. Hassett (attached)
 - Professional Liability Insurance Policy review (attached)
 - UB Resident Code of Professional Conduct (previously circulated) approved at 11/07 GMEC meeting
 - 3 policies circulated at 1/08 PDAC meeting approved at 1/08 GMEC meeting: UB GME Employment Procedures, ACGME Correspondence Policy & Moonlighting Policy (previously circulated)
 - 5 policies approved at 2/08 GMEC meeting: Annual Program Plan, Procedure for Program Size Changes or New Program, Off-cycle Program Requests, Offsite Rotation Approval Process, Duty Hours (previously circulated)
 - **Resident Professionalism & Teaching Awards**
Nominations Due 4/22/08
 - **Resident Scholarly Exchange Day** 5/1/08 12 noon-5pm
Abstracts Due 4/10/08 <http://survey.med.buffalo.edu/sed/>
 - **Reception honoring the 2008 Residency and Fellowship Graduates** on
Thursday, May 29, 2008 from 6:30-8:30 p.m.
Kleinhans Music Hall for Cocktails, Hors d'oeuvres and Music
- **UB Residents Committee (UBRC) Report**
- **Grievance Issues:** Larry Ross, Esq. & Dr. Jan Harszlak
- **New Issues**
- **Adjournment**

PDAC Membership: All Program Directors (residencies and fellowships) of UB sponsored training programs. If the Program Director cannot attend, an alternate faculty member (such as an Assistant Program Director) should be asked to represent the program at each meeting. Program Coordinators are also welcome to attend.

PDAC Charges: The PDAC committee is charged with the following:

- 1. To communicate with the University Graduate Medical Education Committee (GMEC) and key clinical faculty, including site directors, on significant educational and work environment issues including policy and procedures under consideration for residents and fellows in the training programs sponsored by the University of Buffalo.**
- 2. To identify and share best practices both locally and nationally for teaching, evaluating and assessing resident competence.**
- 3. Determine needs for faculty development pertaining to resident education.**

PDAC Meeting Schedule: Meetings will be held at 4:30 PM on Tuesdays at UB South Campus. The complete list of meetings is provided below.

March 11, 2008	4:30-5:30	134b Farber Hall
May 6, 2008	4:30-5:30	134b Farber Hall
July 8, 2008	4:30-5:30	134b Farber Hall
September 9, 2008	4:30-5:30	134b Farber Hall
November 4, 2008	4:30-5:30	134b Farber Hall *Date change previously circulated