

# Graduate Medical Education Committee Meeting

Tuesday, October 14, 2008

3:30 – 5:30 pm – 125 BEB (Lippschutz Conference Room)

## FINAL AGENDA

- *Minutes* – September 16, 2008 (*previously circulated & attached – pages 1 - 10*)
- Annual Plan –
  - Medicine/CHS – request for permanent increase (*previously circulated & attached – pages 11-13*)
- Institutional Review – 10/20/08
  - *GMEC Responsibilities* (*attached – pages 14-17*)
  - *Agenda for site visit 10/20* (*previously circulated & attached – pages 18–19*)
    - ***Please Note: Not all members of the GMEC and University at Buffalo Residents Committee are scheduled to meet with the site visitor. We had previously asked all members to hold this date on their calendar. If you are not on the attached agenda we thank you for holding the date, but you are released from this obligation.***
  - Final version of the Institutional Review Document (*previously circulated & attached – pages 20-47*)
  - Institutional Review Part 1 – Response to **institution** citations (*previously circulated & attached – pages 48-49*)
  - Institutional Review Attachment 2 – Response to **program** citations (*previously circulated & attached – pages 50-95*)
- E-Value Report – Sharon Sullivan (*attached – pages 96-97*)
- *RRC Letters* –
  - *Allergy & Immunology* (*previously circulated & attached – pages 98-100*)
  - *Pediatric Critical Care* (*previously circulated & attached – pages 101-104*)
- Internal Review In-Process Report (*attached – page 105*)
- University at Buffalo Residents Committee (UBRC)
- Program Directors Advisory Committee (PDAC)
- New Business