

2009-2010
Graduate Medical Education Quality Improvement Award
Handoffs & Patient Safety
Request for Proposals

Purpose of Award

The UB Graduate Medical Dental Education Program (UBGMDE) is committed to creating a scholarly environment that encourages intellectual curiosity and promotes excellent patient care. In order to facilitate accomplishing these goals, the UBGMDE implemented a Quality Improvement Award program. **Up to five awards, each valued at a maximum of \$3000**, are available to support **resident/faculty team projects** designed to improve patient safety by measuring outcomes and using Quality Improvement methods. **For the 2009-2010 funding cycle, priority will be given to projects focusing on handoffs** (i.e. shift to shift handoffs, inpatient to outpatient handoffs, service to service handoffs, etc.) **and patient safety**. Projects must be developed and conducted by residents in collaboration with University faculty, and funded projects must adhere to requirements outlined in the attached timeline.

Application Requirements

Applicants should submit the following information by **January 15, 2009**:

1. Project title
2. Names & email addresses of one faculty mentor and one resident team leader. **The resident team leader must be an active resident for the entire duration of the award: January 2009-May 2010.** Senior residents are therefore encouraged to serve as co-investigators with junior colleagues.
3. List of other participating faculty and residents
4. Proposal
 - Description and significance of the clinical/practice problem
 - Proposed strategy for investigating the problem, including proposed patient population
 - Planned intervention
 - Clear descriptions of resident and faculty responsibilities throughout the project
5. Proposed timeline (*Include anticipated date of review by human subjects committee, and consider using the QI model: Plan, Do, Study, Act*)
6. Proposed budget and justification
7. Letter of support from Medical Director of Clinical Facility(ies) in which project will occur
8. CV's of faculty mentor and resident team leaders

Submit to: Susan M. Orrange
Director, GME Programming and Services
Office of Graduate Medical Education
113 Cary Hall
Buffalo, New York 14214

Funding Restrictions:

Funds may be used to cover costs associated with project design and implementation. Such associated costs may include, but are not limited to: purchase of supplies, mailing costs, outside consulting services (ie. statistical analyses, technical assistance, etc.), and patient education tools. The funds may not be used to replace resident, faculty or other salaries. Using funds to supplement pay of UB employees, or to pay individuals who are not US citizens will be difficult, and must be discussed with the GME office prior to hiring or contracting. Equipment purchases are not encouraged, and equipment may become property of GME at the end of the project. Funding may be accessed during the 2009 calendar year only.

Review Process

Projects will be judged on the basis of their QI focus (with priority given to those projects addressing handoffs), significance (ie. improving patient care, reducing costs, etc.), feasibility, general style, research design, and prior experience of the faculty team leader. The attached reviewer worksheet can be used to be sure your proposal meets requirements. Preference will be given to projects that may be completed entirely within 12 months or are planned in 12-month phases. In the case of the latter, funding would be reviewed for the first phase and a follow-up application will be required for subsequent phases. Award winners will be notified by Thursday, January 29, 2009.

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Timeline

<u>January 15, 2009</u>	Applications due to the Office of GME
<u>January 29, 2009</u>	Award recipients notified
<u>Feb 10, 2009</u>	Mandatory Awardee Planning Meeting Resident/faculty team leader must attend 8:30-9:30 am, 135 Cary Hall, UB South Campus
<u>October 30, 2009</u>	Interim Progress Report due to GME in manuscript format, to include: <ul style="list-style-type: none">• Title, restated objective• Status of IRB approval• Method(s) employed• Description of work completed• Discussion of obstacles encountered• Timeline modifications, if indicated• Results to date• Budget expended to date
<u>Spring 2010</u>	Present findings to UB Graduate Medical Education Committee
<u>April 2010</u>	Present poster at UB GME Scholarly Exchange Day
<u>May 31, 2010</u>	Final day for generating expenditures
<u>June 15, 2010</u>	Final Report due to GME Please include: <ul style="list-style-type: none">• Purpose of study• Methodology• Results• Conclusions• Publications/presentations• Future plans of resident/fellow team members• Budget expended• UB Equipment Status Report (if applicable)