

University Medical Resident Services, P.C.
H-1B Visa Processing Request Form

Please print your name: _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> Last Name First Name Middle Name </div>
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In order for the UB Office of Graduate Medical Education to begin processing your H-1B petition request, you must submit the following:

(Check box upon completion)

- 1. Completed H-1B Medical Resident application with attachments
- 2. This completed form, signed by you
- 3. Payment of any fees required for additional services requested as determined below
If any payment is due, attach ONE check or money order, payable in U.S. dollars, in the amount determined, and payable to "University Medical Resident Services, P.C."
- 4. If premium processing is requested, attach a letter signed by you indicating your personal reasons for making the request.

Services requested for H-1B Visa processing:

Description of Service	Check Requested Service	Amount Due
Initial H-1B Petition Filing and UB Immigration Services Processing Fee (residents must use UB Immigration Services Attorney ONLY)	<input type="checkbox"/>	No fee to resident – Paid by UMRS
Extension Filing for H-1B Visa and UB Immigration Services Processing Fee (residents must use UB Immigration Services Attorney ONLY)	<input type="checkbox"/>	No fee to resident – Paid by UMRS
Premium Processing Fee requested by applicant (not mandated by employer) (This guarantees initial notification from Homeland Security within 15 days) \$1,000 Homeland Security fee; UB Immigration Services processing fee waived	<input type="checkbox"/>	\$ 1,000.00
Dependent Filing Fee -- Homeland Security filing fee for dependents <u>who currently reside in the United States</u> and UB Immigration Services Processing fee	<input type="checkbox"/>	\$ 500.00
Total Amount Due – Determine Total Amount Due (if any) by adding amount due for each selected service. Please attach ONE check for the total amount payable to University Medical Resident Services, P.C.	<input type="checkbox"/>	\$ _____

*Premium Processing Service guarantees 15 calendar day processing of certain employment-based petitions or applications. U.S. Citizenship and Immigration Services (USCIS) will refund the Premium Processing Service fee but continue to process the case unless within 15 calendar days of receipt of a properly filed Form I-907, USCIS issues an approval notice or, where appropriate, issues a notice of intent to deny, a request for evidence or opens an investigation for suspected fraud or misrepresentation on the related petition or application.

Please read the following carefully, sign and date:

I understand that my H-1B Visa petition will be processed according to the above information as furnished by me. I further understand that failure to provide any of the required information, application forms and/or attachments, as well as payment in the incorrect amount or made payable to the wrong recipient, will result in a delay of the application process.

Applicant Signature: _____ **Date:** _____