CHECKLIST FOR DS-2019 REQUEST

To request a DS-2019 for a J-1 Student Intern, you must submit the following forms:

_____ DS-2019 Request Form
_____ Training/Internship Plan (Form DS-7002)
_____ Financial documentation (e.g. employment letter, bank statement)
_____ Copy of Student Intern’s CV or resume
_____ Copy of the letter of invitation (sample letter available at www.buffalo.edu/intlservices/documents/SampleInvitationLetter.doc)
_____ Letter from the Student Intern’s academic institution confirming that the student is in good academic standing and that the internship will fulfill the educational objectives for the student’s current degree program
_____ Completed English Language Proficiency Attestation
_____ Signed copy of Medical Insurance Attestation
_____ Copy of passport biographic page

If J-1 Student Intern is currently in the U.S.

_____ Copy of the Student Intern’s current DS-2019
_____ Copy of the Student Intern’s electronic I-94 (printed from www.cbp.gov/i94) or admission stamp in the passport
_____ Copy of the Student Intern’s U.S. Visa stamp