



**University at Buffalo**  
*The State University of New York*

**Office of International Education**  
Immigration Services

## **CHECKLIST FOR DS-2019 REQUEST**

You must submit a completed DS-2019 Request Form with:

- \_\_\_\_\_ “Training/Internship Plan” (Form DS-7002)
- \_\_\_\_\_ Financial documentation (e.g. employment letter, bank statement)
- \_\_\_\_\_ Copy of Student Intern’s CV or resume
- \_\_\_\_\_ Copy of the letter of invitation (sample letter available at [www.buffalo.edu/intlservices/documents/SampleInvitationLetter.doc](http://www.buffalo.edu/intlservices/documents/SampleInvitationLetter.doc))
- \_\_\_\_\_ Letter from the Student Intern’s academic institution confirming that the student is in good academic standing and that the internship will fulfill the educational objectives for the student’s current degree program
- \_\_\_\_\_ Signed copy of Medical Insurance Attestation
- \_\_\_\_\_ Copy of current DS-2019 and I-94, if currently in the U.S.
- \_\_\_\_\_ Copy of passport biographic page and U.S. visa

