Read carefully the following schedule and information. Send your questions to elibuffalo@buffalo.edu. See you in January!

The Health Background form, http://www.student-affairs.buffalo.edu/shs/student-health/immunization.php, needs to be received by January 23. UB’s Student Health Services must approve all HBFs.

****

**Monday, January 23**  
**Health Background Form (HBF) deadline**

**Thursday, January 26**  
**Arrival Day**

9:00 a.m. to 4:30 p.m.  
*If you will live off campus*, report to the ELI, 320 Baldy Hall, North Campus, for an Information Folder.

9:00 a.m. to 4:30 p.m.  
*If you will live on campus*, report to UB South Campus, Goodyear Hall room 119 for your room registration.

9:00 a.m. to 4:30 p.m.  
If you have not already done so, submit your Health Background Form to UB’s Student Health Service, Michael Hall, South Campus. IEP registration cannot be made without an acceptable HBF on file.

**Warning:** Friday, January 27 is the last day without being charged the $40. late registration fee.

**Friday, January 27**  
**Information Day**

9:00 a.m. to 4:30 p.m.  
If you have not already done so, submit your Health Background Form to UB’s Student Health Service, Michael Hall, South Campus. Today is the last day to be registered without being charged a $40. late registration fee.
### Friday, January 27
**Information Day**

10:00 a.m. to 2:00 p.m.  
Information Session, Campus Tour, UB Cards, UBIT Accounts Activation  
2:00 p.m. (optional)  
T-Mobile information and arrangement of service

### Monday, January 30
**Placement Testing Day**

9:00 a.m. to 11:45 a.m.  
Grammar, vocabulary, reading and listening comprehension tests for placement.

### Tuesday, January 31
**Speaking Assessment and Bank Day**

9:00 a.m. to 12:00 p.m.  
Speaking assessment interviews for placement.  
1:00 p.m. (optional)  
Bank of America (BOA) information and opening of accounts

### Wednesday, February 1
**Classes Begin**

### IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, January 16</td>
<td>Martin Luther King, Jr. Observation - UB will be closed</td>
</tr>
<tr>
<td>Monday, January 23</td>
<td>HBF deadline</td>
</tr>
<tr>
<td>Thursday, January 26</td>
<td>Arrival Day</td>
</tr>
<tr>
<td>Friday, January 27</td>
<td>Last day for registration without $40 late fee</td>
</tr>
<tr>
<td>Monday, January 30/</td>
<td>Placement Testing</td>
</tr>
<tr>
<td>Tuesday, January 31</td>
<td></td>
</tr>
<tr>
<td>Wednesday, February 1</td>
<td>Classes begin</td>
</tr>
<tr>
<td>Wednesday, March 15</td>
<td>Payment deadline by 6 p.m.</td>
</tr>
<tr>
<td>Saturday, March 18 -</td>
<td>Spring Recess (no classes; residence hall will remain open for an</td>
</tr>
<tr>
<td>Sunday, March 26</td>
<td>additional charge; offices/libraries open)</td>
</tr>
<tr>
<td>Friday, May 12</td>
<td>Classes end</td>
</tr>
<tr>
<td>Monday, May 15</td>
<td>Institutional TOEFL (ITP, paper-based)</td>
</tr>
<tr>
<td>Tuesday, May 16</td>
<td>Closing Ceremony and Farewell Reception</td>
</tr>
<tr>
<td>Friday, May 19</td>
<td>Residence hall closes and meal contracts end</td>
</tr>
</tbody>
</table>

### SEVIS FEE (I-901) AND APPLYING FOR YOU STUDENT VISA

Most students admitted to the IEP will enter the U.S. in F-1, student, visa status.  
Follow the instructions given in the acceptance letter.  Additional information about the SEVIS fee (I-901) and F-1 visa can be found at [http://buffalo.edu/eli/iep_apply](http://buffalo.edu/eli/iep_apply)  
(How To Obtain Your Visa and pay the SEVIS Fee)
Welcome to Buffalo! We hope you have had a safe and enjoyable journey. Please follow the Arrival Day, January 26 instructions.

Students Living Off Campus

If you plan to live off campus, report to the English Language Institute (ELI), Baldy Hall room 320, North Campus to pick up your Information Folder. If you cannot report on Thursday, then report between 9 and 10 a.m. on Friday. If you have a car and do not have a campus parking permit, park in the visitor’s lot. Students living off campus can turn to “Expenses” section.

Students Who will Live On Campus

If you have made arrangements to live in the residence hall, report directly to UB South Campus, Goodyear Hall room 119, South Campus on Thursday, January 26 for your room registration, number and room key. The office will be open from 8:30 a.m. to 5 p.m.

ELI does not provide airport pick up service. Take a taxi from the Buffalo Niagara International Airport. If you plan to arrive in Buffalo either before or after January 26, send an email message to ELI at least 1 week before for arrival instructions.

IEP students will be housed in either in Goodyear or Clement Halls, South Campus. The residence halls will officially open on Sunday, January 29 for the spring semester. Spring 2017 IEP students are being asked to arrive before the opening date. This means IEP students will be charged three (3) extra nights for their early arrival at approximately $35 per night.

Please inform the ELI of your arrival day and time so that Campus Living staff will be prepared to help you upon arrival.

The Buffalo Niagara International Airport (BNIA)

The Buffalo Niagara International Airport (BNIA) is about 6 miles or 9.65 km (less than 20 minutes) to UB’s South Campus. ELI does not provide airport pick up service. Take an Airport Taxi Service cab to Goodyear Hall, South Campus. Report to room 119. The fare will cost approximately $25 plus tip.

Your flight could be delayed due to weather conditions or the ride from the airport to the campus could take longer. Be prepared! You will be able to check the weather forecast at https://www.google.com/#q=buffalo%2C+ny+weather.
Early/Late Arrival for Students Living On Campus

If you plan to arrive in Buffalo before January 26, contact ELI for instructions. All students arriving before January 29 will be charged $35 per night for early arrival.

If you plan to arrive after 4:30 p.m. on January 26, contact ELI for instructions. In case you arrive too late to check in, you will need to make a hotel reservation for the night at University Manor Inn, http://universitymanorinn.com, which is located near the South Campus. The phone number is (716) 837-3344 and email address is info@universitymanorinn.com. Campus Living will only hold your room reservation until Monday, January 30.

Delayed Baggage for Students Living On Campus

If your baggage is delayed, make sure you complete a delayed baggage report before leaving the airport. Use as the delivery date: University at Buffalo, Goodyear Hall room 119, Buffalo, NY 14214. The Area Office is open daily from 8:30 a.m. to 8 p.m. and the phone number is (716) 829-3144.

Campus Living

The University houses more than 7,000 students. Most rooms have been occupied since August, 2016. New students will be housed in rooms made available by students who have left UB in December. On campus housing is very limited. IEP students will be housed either in Goodyear or Clement Halls, South Campus. Roommate matches are made upon (1) room availability, (2) age and (3) language.

http://www.buffalo.edu/campusliving.html

<table>
<thead>
<tr>
<th>Residence Halls Have</th>
<th>Does Not Have</th>
</tr>
</thead>
<tbody>
<tr>
<td>two-person room with 2 twin beds, 2 dressers, 2 desks &amp; 2 closets</td>
<td>single rooms</td>
</tr>
<tr>
<td>inside room bath (1 toilet, 1 shower, 2 sinks)</td>
<td>desk lamp, bed linen, pillow, etc.</td>
</tr>
<tr>
<td>shared by 4 students</td>
<td>bath tubs</td>
</tr>
<tr>
<td>free laundry</td>
<td>cooking utensils, plates, cups, etc.</td>
</tr>
<tr>
<td>central heat, water, electricity</td>
<td>refrigerators</td>
</tr>
<tr>
<td>elevators</td>
<td>air conditioning</td>
</tr>
<tr>
<td>internet and cable TV</td>
<td>cleaning staff for room /bathroom</td>
</tr>
<tr>
<td>Wi Fi</td>
<td>room phone service</td>
</tr>
<tr>
<td>small kitchens to prepare simple meals</td>
<td>Ethernet cable</td>
</tr>
<tr>
<td>study &amp; TV lounges</td>
<td>cleaning staff for kitchen</td>
</tr>
<tr>
<td>computer lab</td>
<td>cleaning supplies</td>
</tr>
<tr>
<td>online room repair service</td>
<td>clothes iron</td>
</tr>
<tr>
<td>exercise and game room</td>
<td>quiet hours, drinking policies and no smoking policy</td>
</tr>
<tr>
<td>quiet hours, drinking policies and no smoking policy</td>
<td>secured entrances</td>
</tr>
<tr>
<td>secured entrances</td>
<td>male and female students housed on same floor</td>
</tr>
<tr>
<td>male and female students housed on same floor</td>
<td>cleaning staff for lounges and hallways</td>
</tr>
<tr>
<td>cleaning staff for lounges and hallways</td>
<td>RA (resident advisor) staff to help floor members</td>
</tr>
<tr>
<td>Clement Hall is located across the street from a shopping center</td>
<td></td>
</tr>
</tbody>
</table>
WARNING: Residence hall room contracts cannot be canceled after you have signed for the room key. Once you have signed for the room key, you will be responsible to pay the room charge by March 15. The contract dates are from January 29 to May 19. If you cancel your room reservation upon arrival, you will still be charged the full rent. Room and post box numbers will be confirmed upon your arrival.

FOOD SERVICE

The residence hall cafeterias will open on January 29. If you wish to buy a meal plan, there will be many options for you to choose from. Visit www.myubcard.com for information, costs and registration. Meal plans cannot be cancelled once a signed contract has been submitted. Spring semester meal contracts will end on May 19.

Eating your meals in the residence hall cafeteria is a great way to make friends and practice your English!

Breakfast and dinner are served daily in the residence hall cafeteria. Lunch is served between 11 a.m. and 2 p.m. at one of the many North Campus cafeterias. The IEP lunch break is from 12 to 12:50 p.m.

EXPENSES

You will need to pay your tuition, fees, room and meal charges to UB by 6 p.m. on March 15. Cash, check, traveler checks, wire transfer, VISA or MasterCard are accepted.

Tuition ($3,800 - $100 deposit = $3,700) $3,800.00
SUNY Mandatory Medical Insurance $542.50
Institutional TOEFL (paper based) $30.00 optional
Comprehensive Fee $1,119.00
Residence Hall ($3,605 - $300 deposit = $3,305) $3,899.00
Dining Service (Any 19 Plan) $2,875.00
Textbooks $225.00 estimated
UB ID Card $20.00

Failure to pay by 6 p.m. on March 15, will result in a $50. late fee charge.

Tuition and room reservation deposits are non-refundable. All costs are subject to change without advanced notice. All costs are mandatory except for the Institutional TOEFL.

Textbooks are purchased at UB Bookstore and are estimated to cost $225.00.
WIRE TRANSFER INFORMATION

UB has partnered with Flywire ([https://www.peertransfer.com/school/buffalo](https://www.peertransfer.com/school/buffalo)) to help with wire transfer payments. Flywire offers several payment options and excellent foreign exchange rates. Flywire ensures your payment will arrive safely and accurately.

Direct transfer of funds from your home country bank to UB’s bank can also be made. The wire transfer information for UB is as follows:

KeyBank  
4910 Tiedeman Road  
Routing 021300077  
Brooklyn, OH 44144  
SWIFT KEYBUS33

If you plan to have funds wired directly to UB’s bank, you will need to include your name and UB person number. Your UB person number can be found in the acceptance letter.

CANCELLATION RESIGNATION DATES

February 6  
Last day to cancel with any tuition and fee cost.
February 7 – 13  
30% tuition plus 100% fees;
February 14 – 20  
50% tuition plus 100% fees;
February 21 – 27  
70% tuition plus 100% fees;
February 28  
100% tuition plus 100% fees.

UB COMPREHENSIVE FEE

All UB students are charged a Comprehensive Fee each semester which covers the cost of campus technology, campus life, Student Health Services, campus parking and bus services and Academic Excellence and Success Fee. The Comprehensive Fee is mandatory.

GEOBLUE MEDICAL INSURANCE

All F-1 and J-1 visa holders enrolled in any of the 64 State University of New York (SUNY) schools are required by New York State law to buy GeoBlue Insurance coverage [https://www.geobluestudents.com/](https://www.geobluestudents.com/)
MEDICAL INSURANCE

GeoBlue is mandatory for all SUNY international students in F-1 or J-1 visa status. It is recommended not to buy any other policy, since you will be required to buy GeoBlue. Coverage dates are from January 15 – June 14, 2017.

TEXTBOOK INFORMATION

You will be expected to buy your textbooks from the University Bookstore after attending the first day of classes. The bookstore will accept cash, traveler checks, VISA and MasterCard payments. The estimated cost for IEP textbooks is $225.

PROGRAM OF STUDY

Classes begin at 9 a.m. and end at 2:50 p.m. Monday – Friday. IEP classes will be held in Baldy Hall, North Campus.

<table>
<thead>
<tr>
<th>Intermediate &amp; High Intermediate</th>
<th>Advanced</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 hr.</td>
<td>Speaking and Listening</td>
</tr>
<tr>
<td>2 hrs.</td>
<td>Grammar and Writing</td>
</tr>
<tr>
<td>2 hrs.</td>
<td>Reading and Discussion</td>
</tr>
<tr>
<td>2 hrs.</td>
<td>Speaking and Listening</td>
</tr>
</tbody>
</table>

AFTER CLASS

After classes you will have the opportunity to go to the Listening Lab to practice your listening comprehension and pronunciation or the “Chat Room,” a conversation program with a UB undergraduate student. Both are free and open to all UB students. The Listening Lab and Chat Room will open in early February. We also encourage you to get involved at UB by joining student clubs and UB activities.

CARRYING MONEY

You should exchange your money into US currency before leaving your home country. Since it is very expensive to exchange money in Buffalo, you should buy a bank draft or arrange to have a credit card before you leave your home country in order to safely bring money to Buffalo. Additional funds can also be wired to your U.S. bank account. US paper money is $1, $5, $10, $20, $50 and $100 bills. Coins are 1 cent (penny, $0.01), 5 cents (nickel, $0.05), 10 cents (dime, $0.10), 25 cents (quarter, $0.25), 50 cents (half-dollar, $0.50) and $1.00 coin.
CLIMATE, CLOTHING & SPORTS

Buffalo has a varying climate with four distinct seasons: **Summer** (July – August) temperatures range from 50 to 90 F or 10 to 32 C. **Fall** (September – November) temperatures range from 30 to 80 F or –2 to 25.5 C. **Winter** (December – March) 0 to 45 F or –18 to 7C. **Spring** (April – June) from 40 – 70 F or 4.5 to 22 C.

**In General:** During spring and fall periods of rainfall occur. Summers can be very hot and humid (the residence halls are not air conditioned!) Snow regularly falls during the winter months. Buffalo winters can be very long, windy, icy and cold (all buildings are heated).

**During Winter:** heavy jackets, overcoats, warm gloves, hats, scarves, boots are needed as well as warm underwear and sweaters. The first snow of the season usually falls in mid to late November but it has snowed as early as October 12. The last snow of the season usually falls at the end of March (but has also been known to fall in April and even May!). Days are very short during winter months.

**During Fall & Spring:** raincoats or light-weight jackets are worn outdoors. Days can be warm while nights cool.

**During Summer:** shorts and light-weight clothing is necessary as Buffalo can be very hot and humid during the summer months. Days are very long during the summer months.

It is a good idea to bring seasonal clothing with you or have them shipped after you arrive. Student dress is casual. Many of the teachers dress informally. Blue jeans and t-shirts are acceptable for class but consider bringing some more formal clothing for special events and receptions.

**Sports:** If you are interested in sports, you will have to bring your equipment with you or buy whatever you need in Buffalo. In most cases, other than snowboarding and skiing, equipment cannot be rented. [www.ubathletics.buffalo.edu/recreation](http://www.ubathletics.buffalo.edu/recreation) and [www.schussmeisters.com](http://www.schussmeisters.com).

**CANADIAN TOURIST VISA INFORMATION**

The Canadian border is less than 20 miles away from Buffalo. Many students plan to visit Canada during their IEP studies. Citizens of some countries are required to obtain a tourist visa in order to enter Canada. There is no Canadian Consulate in Buffalo, NY. The closest Consulate is located in New York City. The application process is by mail and could take between 1 to 3 months. It is recommended that you apply for a Canadian tourist visa in your home country. Visit the Canadian Consulate website at [www.canadainternational.gc.ca/](http://www.canadainternational.gc.ca/) for complete and further information.
AFTER IEP STUDIES & APPLYING TO U.S. COLLEGES AND UNIVERSITIES

If you are planning on applying to a U.S. college or university for academic study upon successful completion of your English language training at ELI/University at Buffalo, please bring with you the following documents:

1) Original transcripts of your high school and/or college/university study (certified English translations – translations are expensive and difficult to make in Buffalo)

2) Original financial statements from your sponsor and your sponsor’s bank for the duration of your academic study (two, three or four years).

You will need to bring original documents for each school you intend to apply to. The deadline for most major colleges and universities for the fall semester is April 1 and October 1 for spring semester. More information about applying to U.S. colleges and universities will be presented during the semester. http://www.buffalo.edu/internationaladmissions.html

KEEP IN MIND!

SEVIS Fee and Applying for an F-1 Visa: The majority of students admitted to the IEP will enter the US in F-1, student, visa status. Please follow the instructions in the acceptance letter which was enclosed with the I-20 form. Additional information about paying the SEVIS fee and applying for an F-1 visa, can be found on ELI’s website: http://buffalo.edu/eli/iep_faq.htm (How Do I apply for IEP?) or http://www.ice.gov/sevis/students/index.htm and http://www.fmjfee.com

Summer 2017 IEP Study: I-20 forms have been issued for only the Spring 2017 semester. All I-20s will end on May 31, 2017. In order to maintain F-1, student visa, status new students will need to enroll in the Summer 2017 IEP (July 3 to August 11) or transfer to a new school. First semester Spring 2017 IEP students will not qualify for a summer 2017 vacation. To qualify for a summer vacation, IEP students must have completed two semesters of study (for example, Fall 2016 and Spring 2017).

Write to Kathy Cutis at elibuffalo@buffalo.edu, if you have additional questions.

Students who are planning to enter the U.S. in J-1 or any other visa status, should contact Kathy Curtis with their questions as well. B-1/B-2 and F-2 visa holders are not permitted to enroll in the IEP.

New York State Driver’s License: Applying for and obtaining a NYS driver’s license is complicated and time consuming. Only the Department of Motor Vehicles (DMV) will be able to determine if you are eligible for a NY State driver’s license.
You will be able to drive in New York State and own a car as long as you have from your country (1) a valid driver’s license and (2) a valid international driving permit. However, car insurance will cost more, if you register a car under your name without having a NYS driver’s license.

**Social Security Numbers:** You will not be able to apply for a Social Security number unless you have been offered a part-time, on campus job.

**Canadian Tourist Visa:** It is a good idea to apply for a Canadian tourist visa before leaving your country. There is no Consulate General in Buffalo.

**Health Background Form:** You need to return the completed form to UB by January 23.

**Dental & Eye Care:** Dental and eye care in the US is very expensive. GeoBlue medical insurance does not cover dental and eye care. It is recommended that you visit the dentist before coming to Buffalo and bring an extra pair of glasses or contact lenses with you.

**Cell Phones:** Since you will not have a Social Security number, you will be limited in the kind of cell phone service you will be able to arrange. Many cell phone providers require a Social Security number in order to arrange for service without a deposit. Your best option will be to arrange for service provided by one of the pre-paid telephone companies.

**UB is smoke-free!** This means no smoking anywhere on campus – inside or outside any building or walkway area. UB’s smoke-free policy is enforced 24/7!

**Arrival Information:** To better prepare for your arrival, please email your arrival information to elibuffalol@buffalo.edu. Include in your message your name, date and time of arrival, and if you will live on or off campus.

**Keep in contact:** Not only send us your arrival information, but also write, (elibufalol@buffalo.edu) if you are having problems with the visa application process or arriving on time. ELI is open Monday – Friday from 8:30 a.m. to 5:00 p.m. (ETS)

**IEP’s Mission:** The Intensive English Program (IEP) of the English Language Institute (ELI) provides high-quality intensive English instruction, pre-academic training, and cultural orientation to international students preparing for university study in the U.S.; the program also welcomes individuals who wish to study English for personal and professional reasons.

**See you in January!!** The staff of the English Language Institute will be happy to assist you with not only your education but also with any problems you might have while you are a student. It is our job to see that your studies here are successful and that you are happy during your stay with us. Please consider us not only your teachers but also your counselors and friends. **Have a safe and pleasant trip to Buffalo!**