

**Intensive English Program (IEP)  
English Language Institute (ELI)  
Summer I & II 2012  
Pre-arrival Information**

**Return the Health Background Form (HBF) as soon as possible. IEP registration cannot be processed until UB's Student Health Services has received and approved the HBF. Students submitting their HBF late will be registered late and charged a \$40. late registration fee.**

**Friday, May 18**

9:00 a.m. – 4:00 p.m.

**Summer I: Students Living Off Campus**

Students living off campus and who will be in Buffalo by today should report to ELI, 320 Baldy Hall, North Campus.

*The ELI office will be closed May 19 and 20.*

**Sunday, May 20**

9:00 a.m. – 9:00 p.m.

**Summer I: Students Living On Campus**

Students with an on campus room reservation need to report to UB's North Campus, Greiner Hall, room A102, directly from the Buffalo airport

6:30 pm. - 9:00 p.m.

Shopping trip for students living in Greiner Hall to buy cooking supplies, bed linen, pillow, etc.

**Monday, May 21**

9:00 a.m. – 9:50 a.m.

***Summer I: Information Day***

Students living off campus who did not report to ELI on Friday, May 18, need to do so before the start of the Information Session.

10:00 a.m. – 3:00 p.m.

Information Session, Campus Tour, ID Cards processed and email accounts activated

**Tuesday, May 22**

9:00 a.m. – 12:00 p.m.

***Summer I: Placement Testing & Bank Day***

Grammar, reading, vocabulary and listening comprehension placement tests, North Campus

1:00 p.m. - 3:30 p.m.

M&T Bank to open a bank account. M&T Bank is located across the street from South Campus.

*Summer II information starts on page 2*

**Wednesday, May 23**

**Summer I: *Placement Testing Day***

9:00 a.m. - 12:00 p.m.

Speaking interviews and listening evaluations

**Thursday, May 24**

**Summer I: *IEP Classes Begin***

9:00 a.m. – 3:15 p.m.

Classes held Monday - Thursday

9:00 a.m. – 11:50 a.m.

Classes held on Friday

*Summer II information starts here*

**Tuesday, June 26**

**Summer II: *Arrival Day***

9:00 a.m. - 4:00 p.m.

Students living off campus need to report to ELI, 320 Baldy Hall, North Campus.

**Students living off campus may also report on Monday, June 25 between 9 a.m. and 4 p.m. for their Information Folder**

9:00 a.m. – 9:00 p.m.

Students with an on campus room reservation need to report to UB's North Campus, Greiner Hall, room A102, directly from the Buffalo airport.

7:00 p.m. - 9:30 p.m.

Shopping trip for those students living in Greiner Hall to buy cooking supplies, bed linen, pillow, blanket, etc.

**Wednesday, June 27**

**Summer II: *Information Day***

10:00 a.m. – 3:00 p.m.

Information Session, Campus Tour, ID Cards processed and email accounts activated, North Campus

**Thursday, June 28**

**Summer II: *Placement Testing & Bank Day***

9:00 a.m. – 12:00 p.m.

Grammar, reading, vocabulary and listening comprehension placement tests, North Campus

1:00 p.m. - 3:30 p.m.

M&T Bank to open bank account. M & T Bank is located across the street from the South Campus.

**Friday, June 29**

9:00 a.m. – 12:00 p.m.

**Summer II: *Placement Testing***

Speaking interviews and listening evaluations

**Monday, July 2**

9:00 a.m. - 3:15 p.m.  
9:00 a.m. - 11:50 a.m.

**Summer II: *IEP Classes Begin***

Classes held Monday - Thursday  
Classes held on Friday

***SUMMER I & II***

**Monday, May 28**

UB Closed *Memorial Day Holiday*

**Wednesday, July 4**

UB Closed *Independence Day Holiday*

**Wednesday August 8**

Summer I & II IEP Classes End

**Thursday, August 9**

Institutional TOEFL (paper-based)

**Friday, August 10**

Summer I & II IEP Closing Ceremony

**Monday, August 13**

Greiner Hall Closes

Fall 2012 UB and IEP students with on campus room reservations will be permitted to stay in their summer room for an extra charge of approximately \$35. per night. Students will be able to move into their fall rooms on August 18. On campus housing during the fall semester will be very limited. **Apply early!** Fall IEP students will be housed in Clement Hall, South Campus.

**ARRIVAL IN BUFFALO**

Welcome to Buffalo! We hope you have had a safe and enjoyable journey. Please follow these instructions.

### **Students with Off Campus Housing Arrangements**

Summer I and Summer II off campus students report to ELI for an Information Folder as follows:

**Summer I students:** May 18 from 9 a.m. to 4 p.m. or May 21 from 9 to 9:50 a.m. ELI will be closed on May 19 and 20.

**Summer II students:** June 25, June 26 from 9 a.m. to 4 p.m. or June 27 from 9 to 9:50 a.m.

***The following section is only for students living in the residence hall. Students living off campus should turn to page 6, Program Expenses.***

### **Students with On Campus Housing Reservations**

Summer IEP students will be housed in Greiner Hall, North Campus. Greiner Hall will open on Sunday, May 20 for Summer I and Tuesday, June 26 for Summer II students. ELI staff will be at Greiner Hall, North Campus from 9 a.m. to 9 p.m. to assist new arriving students with their room registration and settling in arrangements. For those students arriving in Buffalo before or after May 20 or June 26, contact Kathy Curtis, ELI, at least 1 week before departure for further instructions.

### **The Buffalo Niagara International Airport (BNIA)**

The Buffalo Niagara International Airport (BNIA) is about 6 miles to Greiner Hall, North Campus. The ELI does not offer airport pick up service. Take an Airport Taxi Service cab to Greiner Hall, North Campus. An Airport Taxi Service cab will cost approximately \$30. plus tip to the North Campus from BNIA. Check your flight arrival information and Buffalo's weather at [www.buffalo.com](http://www.buffalo.com) or [www.nfta.com](http://www.nfta.com).

### **Delayed Baggage**

Delayed baggage must be reported before leaving BNIA. Students living in Greiner Hall should give the following as a delivery address: ***UB, Area Office, Greiner Hall room A 102, Buffalo, NY 14261, phone (716) 645-2135.*** The Area Office will be open from 9 a.m. to 11 p.m.

### **Early or Late Residence Hall Registration**

For those students who will arrive in Buffalo either before or after the Arrival Days, contact Kathy Curtis at least 1 week in advance for instructions. Summer I students will not be able to move into Greiner Hall earlier than May 20. Summer II students will be able to move into Greiner Hall before June 26 with special permission and for an extra \$30.53 nightly charge.

## **Early or Late Residence Hall Registration**

*Students arriving at Greiner Hall after 9 p.m. on May 20 or June 26 will be able to check in until 11 p.m. However, ELI staff will leave Greiner Hall at 9 p.m.*

## **GREINER HALL INFORMATION**

The University houses more than 7,000 students during the school year but only a few hundred during the summer semester. All IEP students will be housed in Greiner Hall, North Campus. IEP students will be housed together on the same floors. Roommate matches will be made based upon (1) age and then (2) language.

### **Greiner Hall HAS**

2-person rooms with 2 single beds,  
desks, dressers and closets  
room bathroom with 1 toilet, 1 shower,  
2 sinks shared by a total of 4 students  
air conditioning, water, electricity, central heat  
elevators  
wireless  
public telephones with free local service  
free laundry machines  
small kitchen to prepare meals  
floor lounge  
Resident Advisor (RA) for assistance  
cleaning staff for hallways  
on-line room repair service  
exercise room  
quiet hours, no drinking and no smoking rules  
secured entrances  
male and female students housed on the same floor

### **Greiner Does NOT have**

cafeteria meal service  
single rooms  
bathtubs  
linen, towels, pillow, blanket  
cooking utensils  
refrigerators  
mail delivery service  
in room telephone service  
cleaning staff for room, kitchen  
cleaning staff for laundry room  
irons, vacuum cleaners  
room lamps  
cleaning supplies  
smoking areas

*There is no room contract during the summer session. Students who move out of Greiner Hall will be charged for only the nights stayed. Check out is before 4 p.m.*

There will be no mail delivery to Greiner Hall during the summer semester. Students will be able to receive their letters in care of the ELI. However, large packages should be sent to University at Buffalo, Area Office, Greiner Hall A 102, Buffalo, New York 14261.

[www.ub-housing.buffalo.edu/greiner.php](http://www.ub-housing.buffalo.edu/greiner.php)

## **DINING SERVICE INFORMATION**

*The residence hall cafeteria will be closed during the summer semester. This means that students living in Greiner Hall will have to prepare their own meals or buy meals from a restaurant or North Campus cafeteria.* Breakfast and lunch can be purchased at a North Campus cafeteria or restaurant on a cash basis. Dinner and weekend meals can be taken at any of the several restaurants within walking distance of the South Campus. TOPS Supermarket is directly across the street from the South Campus and is open daily from 6 a.m. to midnight. UB operates daily bus service to the South Campus from the North Campus

There is a small kitchen on each floor in Geiner Hall which is shared by all floor residents. ***Cooking utensils and refrigerators will not be provided by UB.*** There will be a limited supply of room refrigerators which can be rented but most students find buying their own refrigerator cheaper and more convenient. On average, a weekly food budget is estimated to be about \$140. (\$20. per day x 7 days).

## **PROGRAM EXPENSES**

Tuition, fees and residence hall room costs can be paid by VISA, MasterCard, cash, electronic transfer, bank check or traveler checks.

### **Summer I Tuition and Fees**

Tuition	\$3,175.00	(less deposit \$100 = \$3,075.00)
Institutional (paper based) TOEFL	\$ 30.00	(optional)
Comprehensive Fees	\$ 462.00	
Medical Insurance	\$ 287.00	(5/15 – 8/14/11)
Residence Hall Room	\$ 2,595.05	(85 nights x \$30.53)
*UB ID Card	\$ 20.00	
*Textbooks	\$ 225.00	(estimated)

### **Payment Deadline**

**The Summer I payment deadline is July 11. Failure to pay tuition by July 11 will result in a late payment fee. The last day to drop out of Summer I IEP without any charges is May 25.**

\*UB ID Card payment is made at the UB Card Office

\*Textbooks are purchased from the UB Bookstore.

## **Summer II Tuition and Fees**

Tuition	\$1,675.00	(less deposit \$100 = \$1,575)
Institutional (paper based) TOEFL	\$ 30.00	(optional)
Comprehensive Fees	\$ 231.00	
Medical Insurance	\$ 192.00	(6/15 – 8/14/11)
Residence hall Room	\$ 1,270.08	(48 nights x \$26.46)
*UB ID Card	\$ 20.00	
*Textbooks	\$ 225.00	(estimated)

## **Payment Deadline**

**Summer II payment deadline is July 11. Failure to pay by July 11 will result in a late payment fee. The last day to drop out of IEP without any charge is July 3.**

\*UB ID Card payment is made at the UB Card Office.

\* Textbooks are purchased from the UB Bookstore.

## **UB COMPREHENSIVE FEES**

All students studying at UB are charged a Comprehensive Fee each semester. This fee covers the cost of computer technology, campus life, Student Health Services, athletics, campus parking and transportation. This fee is mandatory and must be paid in full.

## **MEDICAL INSURANCE**

All F-1 and J-1 visa holders enrolled in any State University of New York (SUNY) school or program are required by New York State law to buy HTH Worldwide Medical Insurance coverage ([www.hthstudents.com](http://www.hthstudents.com)) . ***Do not buy any other policy.*** The coverage dates:

Summer I students    May 15 – August 14

Summer II students    June 15 – August 14

ELI will make all medical insurance enrollment arrangements on students' behalf.

## **TEXTBOOK INFORMATION**

Textbooks are purchased from the University Bookstore. The University Bookstore will accept cash, traveler checks, VISA and MasterCard payments. The estimated cost for IEP textbooks is \$225.

## **PROGRAM OF STUDY**

Intensive English Program (IEP) classes begin at 9 a.m., 11 a.m. and 1 p.m. and end at 3:15 p.m. Monday – Thursday. Friday classes begin at 9 a.m. and 11 a.m. and end at 11:50 a.m. There are no Friday afternoon classes. All IEP classes are being held in Baldy or Clemens Hall, North Campus. An instructional hour equals 50 minutes.

### **Intermediate & High Intermediate level courses:**

Grammar/Writing (2 hr.), Speaking/Listening (2 hr.) and Reading (1 hr.).

### **Advanced level courses:**

Grammar/Writing (2 hr.), Speaking (1 hr.) and Reading/Discussion (2 hr.).

At least twice during the week summer IEP students have the opportunity to go to the listening laboratory to practice their listening comprehension and pronunciation. ELI's "Chat Room," which is a conversation program, is not offered during the summer semester.

## **CARRYING MONEY**

Money should be exchanged into US currency before departing for Buffalo. It will be very expensive and complicated to exchange money in Buffalo. However, it is not safe to carry all money in cash. Buy traveler checks, a bank draft, money order or arrange to have a credit card in order to safely bring money to Buffalo.

Carry some US currency with you while traveling. At least \$300. should be carried in cash and few dollars in coins.

## **CLIMATE, CLOTHING & SPORTS**

Buffalo has a varying climate with four very distinct seasons:

Summer (June – September)	50 – 90 F or 10 to 32 C
Fall (September – November)	30 - 80 F or –2 to 25.5 C
Winter (December – March)	0 – 45 F or –18 to 7 C
Spring (March – June)	40 - 70 F or 4.5 to 22 C

***In General:*** It rains frequent during spring and fall. Summers can be hot and humid. Only office and classroom buildings are air conditioned. Goodyear Hall is not air conditioned! Snow falls regularly during the winter months.

***In General:*** Student dress is casual. Many of the teachers will also dress informally. It is a good idea to bring seasonal clothing with you or have them shipped. Jeans and tee-shirts are acceptable for class but consider bringing formal clothing for special events and receptions.

***During Summer:*** shorts and light-weight clothing will be necessary as Buffalo can be very hot and humid especially during the months of July and August.

***During Fall & Spring:*** raincoats jackets are worn outdoors. Days can be warm while nights cool.

***During Winter:*** heavy jackets, overcoats, warm gloves, hats, scarves, boots are necessary as well as warm sweaters.

***Sports:*** Students interested in tennis, swimming, soccer, etc. will need to have their own athletic clothing and shoes. There is an 18-hole golf course across the street from South Campus. However, golf clubs cannot be rented. UB's Athletic Services offers a variety of sports, exercise, recreational opportunities as well as some equipment rental.

[www.ubathletics.buffalo.edu/recreation](http://www.ubathletics.buffalo.edu/recreation)

## **CANADIAN TOURIST VISA INFORMATION**

The Canadian border is less than 20 miles away from Buffalo. Citizens of some countries are required to have a tourist visa before entering Canada. There is a Canadian Consulate in Buffalo; however, it is recommended that students arrange for a Canadian tourist visa before leaving their countries. Visit the Canadian Consulate's website for complete tourist visa information: <http://www.cic.gc.ca/english/visit/>

## **AFTER IEP STUDIES & APPLYING TO U.S. COLLEGES & UNIVERSITIES**

Students, who plan on applying to a U.S. college or university for academic study after successful completion of English language training at ELI, should bring with them the following documents:

- (1) at least 3 transcripts of your high school and/or college/university study in your home country (certified English translations)
- (2) at least 3 financial statements from your sponsor and your sponsor's bank for the duration of your academic study (2, 3 or 4 years).

## **APPLYING INFORMATION**

The deadline for most major colleges/universities for the Fall semester was in April. The deadline for the Spring semester will be in early October. More information about applying to U.S. colleges and universities will be given after your arrival in Buffalo. UB's international admissions website: <http://buffalo.edu/intadmit>.

## **KEEP IN MIND!**

***Health Background Form:*** Remember to complete and return the Health Background Form as soon as possible. You will not be able to begin classes, if the form is not on file before the start of Summer I or II.

***New York State (NYS) Driver's License:*** Driver licensing, car registration and road laws are the responsibility of each state in the U.S. For more information about driving in NYS and obtaining a driver's license, visit the Department of Motor Vehicles' (DMV) website: <http://www.nydmv.state.ny.us/id.htm>.

As an international driver, students will be able to drive in NYS with (1) a valid license from home country and (2) a valid International Driving Permit. The New York State Department of Motor Vehicles will issue a NYS driver's license to international drivers on F-1 or J-1 visas as long as all of the identification requirements have been met, course work completed and tests passed.

***Social Security number:*** A Social Security number is issued by the U.S. Federal government. The number is used for tax purposes in the U.S. Only those international students who have been offered an on-campus, part-time job, will be able to apply for a Social Security number. Not having a Social Security number, might prevent students from opening a bank account with some local banks, contracting a cell telephone service or arranging for other services.

***Dental & Eye Care:*** Dental and eye care in the US is very expensive. HTH Worldwide Medical Insurance does not cover such expenses. Visit the dentist before coming to Buffalo. Bring an extra pair of glasses or contact lenses with you to Buffalo this summer.

***Cell Phones:*** Without a Social Security number, students may be limited in the type of cell phone service and options. Many cell phone providers require a Social Security number in order to arrange for service. Pre-paid cell phone service does not require a Social Security number.

**Keep in touch:** Write to Kathy Curtis at [curtiskl@buffalo.edu](mailto:curtiskl@buffalo.edu) to tell her if you are coming or not. Also write to let her know if you are having any problems your visa application or arriving on time.

### **ARRIVAL INFORMATION:**

Send a message to [elibuffalo@buffalo.edu](mailto:elibuffalo@buffalo.edu) with your arrival information: name, date and time of arrival in Buffalo. Having this information ahead of time will help us to be better prepared for welcoming summer IEP students to UB.

### **THE END**

The staff of the ELI is happy to assist all students not only in their education but also with any problem they may have while enrolled at ELI as an IEP student. It is our job to see that students' studies are productive and that they are happy during their stay at UB. Please consider us not only your teachers but also your counselors and friends. We look forward to meeting everyone soon. *Have a pleasant trip to Buffalo, New York! See you in Buffalo this coming summer!*

Kathy L. Curtis, Associate Director  
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University at Buffalo  
320 Baldy Hall  
Buffalo, New York 14260-1000

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8:30 a.m. to 5:00 p.m. (Eastern ST)  
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Visit [www.buffalo.com](http://www.buffalo.com) for complete information about the city of Buffalo, events and weather!

