



**University at Buffalo**  
*The State University of New York*

**Office of International Education**  
International Student and Scholar Services

## **International Student & Scholar Services EVALUATION FORM**

Thank you for coming to our office. The International Student and Scholar Services staff works hard to serve the international student population at UB. Please help us serve you and other students better in the future by completing this brief evaluation. Your comments are important to us. Please do not sign the form. Thank you.

***Instructions:*** Please rate each of the services which you use according to the scale below.

### **Walk-In Service (Talbert 210)**

Were your immigration documents accurately processed?	Yes	No
Was the advice which you received clearly explained?	Yes	No
Were your immigration documents ready on the pick-up date?	Yes	No
Did you receive prompt service?	Yes	No
Did you have to return for an appointment?	Yes	No
Were you treated courteously and with respect?	Yes	No

### **Immigration Handouts**

Were the handouts easy to read and understand?	Yes	No
Was the information in the handouts helpful to you?	Yes	No
Did you find the information which you were seeking?	Yes	No

### **ISSS Website**

Have you ever visited our website ( <a href="http://wings.buffalo.edu/intlservices/">http://wings.buffalo.edu/intlservices/</a> )? <b><i>If not, then please go down to the "ISSS Workshops" section.</i></b>	Yes	No
Did you find the information which you were seeking?	Yes	No
Is the website easy to navigate?	Yes	No
Is the information on the website easy to understand?	Yes	No
Is the information on the website helpful?	Yes	No

**ISSS Workshops**

Have you ever attended an ISSS workshop? Yes No  
***If not, then please explain why not and continue on to the "ISSS Global Newsletter" section:***

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Are the workshop topics relevant to your needs / interests? Yes No  
Is the information in the workshops helpful? Yes No  
Is the information in the workshops easy to understand? Yes No  
Did you find the information which you were seeking at the workshop? Yes No

**ISSS Global Newsletter**

Do you read the ISSS Global Newsletter? Yes No  
***If not, then please explain why not:***

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Is the information in the newsletter relevant to your needs / interests? Yes No  
Is the information in the newsletter helpful? Yes No  
Is the information in the newsletter the right amount? Yes No

Comments:

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**Thank you for responding to this survey!**

*Please return this form to:*

**Office of the Vice Provost for International Education  
Capen Hall 411  
North Campus**