

## **Out of Hospital Care Provider Policy**

**Title:** AEMT Field Training for Newly Certified AEMT's

**Effective:** April 1, 2000

### **PURPOSE:**

The purpose of this policy is to provide a minimum training standard for newly certified Advanced Emergency Medical Technicians (AEMT's) [including AEMT-CC & AEMT-P]. Prior to a newly certified AEMT receiving medical direction privileges, the AEMT shall demonstrate, to the medical director, the skills and cognitive knowledge required to provide advanced life support (ALS) prehospital care. This shall be accomplished by complying with the minimum training standards established in this policy.

### **POLICY:**

AEMT(s) undergo rigorous training throughout the New York State (NYS) ALS Course Curriculum. After completing the course requirements and successfully passing the New York State Certification Examination, these individuals will need to complete a "probationary training program" as established by the agency's Medical Director. Such individuals shall not be eligible for ALS medical direction privileges until the Medical Director's Training Team has provided written documentation stating that the provider is in Phase I of the two-phase training process (see below). This process shall be initiated by contacting the Office of Prehospital Care at 898-3725. Should a provider fail to meet any of the requirements set forth in this policy, he/she shall be immediately removed from the eligibility list to receive ALS medical direction and may only function at the level of an EMT-Basic.

### **PROCEDURE:**

Once an AEMT successfully completes the NYS training program and receives confirmation of a passing score on the NYS certification examination, they shall begin further training and evaluation by the Medical Director's Training Team. This training program will be accomplished through two "phases" (detailed below). Completion of each phase will be completely dependent upon each provider's call volume, experience, leadership abilities, cooperation with the Medical Director's office and the recommendation of the Medical Director's Training Team.

**Phase I :** The provider is required to meet monthly with the Medical Director's Training Team and may take calls with his/her agency, functioning to his/her level of certification. Phase I providers shall contact on-line medical command<sup>1</sup> for every call, regardless of the nature. These providers are not eligible for standing orders<sup>1</sup> except in the case of cardiac and/or respiratory arrest. Once on-line medical command<sup>1</sup> has been contacted, the provider may request to carry out the ALS standing orders<sup>2</sup>, but must verbalize to the online medical command physician exactly what ALS standing orders<sup>2</sup> are to be followed. The provider may also request additional ALS treatment options<sup>2</sup> subject to approval from the on-line medical

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<sup>1</sup> Erie County Medical Center – 898-4888

<sup>1</sup> as outlined in the Western Regional EMS protocols

command<sup>1</sup> physician. The provider shall forward to the Medical Director's Training Team a copy of each Prehospital Care report (PCR) for each run he/she took. These photocopies will be reviewed with the provider during the required monthly meeting with the Medical Director's Training Team. Once the Medical Director's Training Team deems the provider eligible for Phase II, written documentation will be given to the provider and his/her Agency's Chief Officer, stating such eligibility.

**Phase II:** The provider is required to meet monthly with Medical Director's Training Team and may take calls with their agency, functioning to his/her level of certification. These providers are eligible for standing orders<sup>2</sup>. The provider may contact on-line medical command<sup>1</sup> to request additional treatment options<sup>2</sup>. The provider shall forward to the Medical Director's Training Team a copy of each PCR for each run he/she took. These photocopies will be reviewed with the provider during the required monthly meeting with the Medical Director's Training Team. Once the Medical Director's Training Team is satisfied with the performance of the AEMT, the probationary phase will be terminated and the AEMT shall be eligible to function without monthly review by the Medical Director's Training Team. Written confirmation of the AEMT's successfully completion of the probationary training period shall be provided by the Medical Director to the agency's Chief Officer.

**Policy Enforcement:** This policy supersedes all training policies within any agency who has a contract with the Erie County Medical Center (ECMC). If an agency would like to request additional training standards for their agency's providers, written documentation should be provided to the Office of Prehospital Care, prior to the initiation of Phase I. All requests will be reviewed by the Medical Director's Training Team to determine the reasonability of the request.

The Medical Director's Training Team shall be notified of any/all Quality Assurance (QA) issues regarding a provider in training during each phase. The Medical Director's Training Team can be contacted by calling the Office of Prehospital Care at 898-3725.

Any agency that does not comply with this policy is in breach of contract (as stated in the Agency/Medical Director's Agreement for Medical Director's requirements) and shall become INELIGIBLE for medical direction.

<sup>1</sup> Erie County Medical Center – 898-4888

<sup>1</sup> as outlined in the Western Regional EMS protocols